

Patient Advocate Vacancy

General Job Description

PASMA helps people across a variety of age groups adjust to the medical reality in Mexico. We act as advocates for the client's health and make sure they receive the right care for their situation and work with healthcare professionals and the client to develop a treatment plan that best fits client's needs. PASMA arranges transitional plans for clients to continue receiving excellent care after being discharged from the hospital. We also assist clients with problem-solving and making wise decisions about the direction their healthcare needs to take.

Current PASMA Situation

- We are expanding and so are recruiting a mid-level medical professional to join our organization;
- PASMA is a young organization with a dynamic team that assists with the health care needs for a largely expatriate population;
- If you are planning on getting rich, this is probably not the position for you;
- If you would like to live in a beautiful place with lovely weather and do very rewarding work, please consider it;
- If, upon consideration, you are ready to know more about this role, we would like to meet you. Please send your resume to us right away at:
information.pasma.mx@gmail.com

Job Requirements

- Nursing or Physician Assistant degree and experience;
- Strong analytical and problem-solving skills;
- Ability to relate constructively to a variety of types of clients;
- Exceptional decision making abilities;
- Ability to work independently as well as collaboratively;
- Excellent time management and organizational skills;
- Good communication and interpersonal skills;
- Ability to multitask and prioritize;
- Flexibility;
- Proficient knowledge of technology;

- Basic Spanish language;
- Experience living outside of the US and Canada a plus.

Responsibilities:

- Conduct Medical and Psychosocial Assessments for new and renewing clients;
- Work with clients, family and friend support networks and health professionals to put care plans in place;
- Evaluate client's progress periodically and make adjustments as needed to improve outcomes and address new client needs;
- Listen to client's concerns and provide counseling or intervention as required;
- Organize and schedule meetings and appointments with medical professionals;
- Maintain healthy relationships with medical professionals;
- Provide support and necessary information to clients;
- Problem solve with clients regarding healthcare decisions;
- Maintain an accurate record of all important documents and paperwork;
- Enter important information into database (google drive) and update it routinely;
- Help with promotional events and personnel duties;
- Communicate concerns and feedback from patients to team members and partners.